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# Policy 2020-06

## COVID-19 Stage 2 Tennis Policy

### for GTBVC Tennis Players and Staff

# This Policy is effective on June 12, 2020

## 1. ACCESS

### A1

Players are restricted from play if they meet any of the following criteria:

- Are experiencing any of the following:
  - Fever
  - Cough
  - Shortness of Breath/Difficulty Breathing
  - Sore throat
  - Chills
  - Painful Swallowing
  - Runny Nose/Nasal Congestion
  - Feeling unwell/Fatigued
  - Nausea/Vomiting/Diarrhea
  - Unexplained loss of appetite
  - Loss of sense of taste or smell
  - Muscle/Joint aches
  - Headache
  - Conjunctivitis (commonly known as pinkeye)
- Have travelled outside of Canada in the past 14 days
- Have you/your child had close unprotected (without PPE) contact (face-to-face contact within 2 meters/6 feet) in the last 14 days with someone who is ill (someone with COVID-19 symptoms above)?
- within 2 meters/6 feet) with someone who has travelled outside of Canada in
- the last 14 days and who is ill\*\*?
- Have you/your child or anyone in your household been in close unprotected (without PPE) contact in the last 14 days with someone who is being investigated or confirmed to be a case of COVID-19?

### A2

Access to the tennis courts is only allowed during the official Court Access Hours. During that period an office staff will be present on site, to manage court access, social distancing and enforce the court play rules as described in this policy.

### A3

Official Court Access Times will be as follows:

Mon-Friday: 10 am – 10 pm

Sat-Sun: 10 am – 8 pm

#### **A4**

Member “self-serve” gate access will not be available at any time.

#### **A5**

Washrooms will be available to members during court hours. We are restricting building access to one member per washroom until further notice.

#### **A6**

Members and guests must wear masks at all times when inside the building unless they are exempt in accordance with the City of Edmonton Bylaw.

#### **A7**

Effective Saturday, Aug 1, 2020, anyone entering the building is required to wear a mask as per City of Edmonton bylaw.

#### **A8**

Member “self-serve” gate access will not be available at any time.

#### **A9**

Member and guests are encouraged to arrive no more than 5-10 minutes prior to their court time to minimize gatherings and wait times.

## **2. MEMBERSHIP PURCHASE**

#### **MP1**

Garneau Tennis Club offers different membership options, as listed at our website ([garneau-tennis.com](http://garneau-tennis.com)).

#### **MP2**

We will not be accepting in-person membership registration at this time – membership can only set up online using the website.

#### **MP3**

You will receive an electronic membership card – please have a copy of this with you when you play so that if asked you can show it to club staff.

#### **MP4**

Membership is required in order to make free court time bookings through the online booking system.

### 3. COURT RESERVATION

#### **CR1**

Court reservations must be made in advance in order to ensure the maximum number of visitors (50) is not exceeded at any given time.

#### **CR2**

Court Reservations can be made by both members and drop-in visitors, in compliance with the provisions of this policy; all players must be listed on the reservation.

#### **CR3**

All tennis courts must now be booked through **garneau.skedda.com**. Please note that members are restricted to 1 online reservation per day, applicable to all players on the court, not only the one who has made the reservation.

#### **CR4**

Reservation can be made for up to 1.5 hr time slots only during the official Court Access Hours (see point 3).

#### **CR5**

Reservations of members can be made no more than 4 days in advance (with the exception of court 1 which is only bookable same day by calling the office, or court 2 which is bookable 1 day in advance), and drop-in reservations by non-members can be made no more than 24 h in advance.

#### **CR6**

To maximize court availability, players are asked to book adjacent time blocks (for example, if a court is booked from 5 - 6, and you plan on playing after that, book 6-7 as opposed to 6:30 - 7:30).

#### **CR7**

Court booking during off-peak hours may be made in advance or on a drop-in basis, but still must adhere to social distancing requirements.

### 4. COURT USE RULES

## **CUR1**

Singles and doubles play are permitted, with doubles partnerships only permitted among pre-defined cohort members. A cohort is a pre-defined group of people, usually family partners or sports partners, that will play between themselves (see the Cohort Declaration Form). Players can use Tennis Ladder, Hit List, or make their own arrangements to schedule matches.

## **CUR2**

Members are permitted to play past their booked time *only if* there is nobody booked for their court on for the time block afterwards – *you must leave the court and ask the office staff to check the booking website and to book a court time for you if there is availability – do not wait on the court to see if someone shows up.*

## **CUR3**

Players are asked to drag and sweep the courts using the broom and sweepers after they have completed their time. Club staff will be responsible for sanitizing the court equipment as needed when player changeovers occur.

## **CUR4**

Players are strongly encouraged to provide their own distinctly-marked balls that will be handled only by themselves. In cases in which members are using shared balls, players are required to exercise proper hand hygiene.

## **CUR5**

Spectators (excluding parents and guardians where necessary for player support) should not enter the courts. Physical distancing of minimum 2 metres should be maintained by spectators at all times, unless from the same household or cohort. Cheering and yelling is strongly discouraged as it presents a high risk of spreading droplets. It is strongly recommended that spectators wear masks.

## **CUR6**

To support tennis skill development of members and to attract newcomers to the club, private tennis lessons will be provided, Lessons are restricted to Private, Individual lessons only, or semi-private lessons for groups up to 4 people living in the same household or as part of a declared cohort.

## **CUR7**

Tennis lessons are restricted to one court (court #1) during peak hours (Mon-Fri, 5:00-9:00)

## **CUR8**

Members are not permitted to use court and coaching equipment at this time (training balls, cones, etc.)

## **CUR9**

The handling of coaching equipment of the balls and teaching equipment during lessons (training balls, cones, etc) is strongly discouraged and should be avoided. In cases when it is difficult or impossible to run an effective lesson without the participant handling the aforementioned coaching equipment, players are required to exercise proper hand hygiene; coaches are required to regularly exercise proper hand hygiene and to sanitize shared equipment after use wherever possible.

## **CUR10**

Lesson bookings will not count towards your daily time limit.

## **CUR11**

Players must sanitize themselves before and after playing. Please provide your own sanitizer.

## **CUR12**

Club staff reserve the right to ask players to vacate the court and premises in order to meet social distancing requirements against large gatherings as specified by Alberta Health.

## **CUR13**

No handshakes allowed - In lieu of handshakes, players are asked to use some other greeting such as elbow bump, foot bump, bow, racquet head bump, etc.

## **CUR14**

Players, members and non-members, who do not comply with the rules of this policy or do not follow the direction of the office staff, may be banned from using the courts for a week, or have their membership revoked upon decision by the Board. We have a serious public health situation and we expect that all club patrons follow the rules to ensure everyone's safety.

# **5. OFFICE STAFF**

## **OS1**

The Office Manager is responsible for the implementation of this policy on a day-to-day basis, and to provide appropriate training to Office staff and Pros.

## **OS2**

Office staff can take reservations from phone calls and for drop-ins, if courts are available. All reservations must be made through the online reservation system and to be visible to members.

### **OS3**

Office staff should proactively manage court usage during the opening hours, and this is particularly important during the peak hours (Mon-Fri, 5-9pm). This includes directing players in and out of the courts, reminding people to keep the 2m distance, wearing protective equipment, and ensuring that the maximum of 50 people is not exceeded at any given time.

### **OS4**

Office staff must regularly sanitize the touchable surfaces in the office, such as office desk, chairs, door countertop, door knobs, computer equipment. At a minimum, this should be done at the start and end of each work shift. Sanitizer should be available to members at the office window when they approach staff in the office.

### **OS5**

Office staff cannot accept cash payments at any time.

### **OS6**

Office staff should wear face masks when dealing with members and visitors when keeping a 2m distance is not feasible (i.e. when accepting electronic payments).

## Change Log

Date	Description of Changes
Aug 1, 2020	Changes to accommodate City of Edmonton Bylaw and consultation with sports consultant from Government of Alberta <ul style="list-style-type: none"><li>● added a statement regarding wearing of masks in building (City of Edmonton Bylaw) - point A7</li><li>● Changed sanitization frequency since sometimes it's not exactly one hour (CUR3).</li><li>● Updated list of symptoms as per Alberta Health (point A1).</li><li>● Changed the wording of the gathering limit (point CUR12).</li><li>● Added a statement about spectators.</li></ul>
Aug 5, 2020	Modified CUR 9 to allow for handling coaching equipment in cases where a lesson is difficult to do without - included statement that participants should sanitize before and after.
Aug. 6, 2020	Modified CUR4 and CUR9 in consultation with a GoA Sports Consultant.