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www.garneau-tennis.com

Policy 2021-06

COVID-19 Tennis Policy for GTBVC Tennis Players and Staff

Effective date: June 1, 2021

Policy Purpose: To regulate Garneau Tennis and Beach Volleyball Club access, membership purchase, court reservations and court use by club members, visitors and staff.

Change Log

Date	Description of Changes
June 1, 2020 revision 0	<ul style="list-style-type: none"> • First version of the Policy issued (in compliance with AHS Stage1 regulations)
June 9, 2021, revision 01	<ul style="list-style-type: none"> • Revised for Stage 2 of Alberta's Open for Summer Plan
July 1, 2021 revision 02	<ul style="list-style-type: none"> • Revised for Stage 3 of Alberta's Open for Summer Plan
date, revision #	

1. ACCESS

A1

Individuals are restricted from entering the Garneau Club premises if they meet any of the following criteria:

- Are experiencing any of the following:
 - Fever
 - Cough
 - Shortness of Breath/Difficulty Breathing
 - Sore throat
 - Chills
 - Painful Swallowing
 - Runny Nose/Nasal Congestion
 - Feeling unwell/Fatigued
 - Nausea/Vomiting/Diarrhea
 - Unexplained loss of appetite
 - Loss of sense of taste or smell
 - Muscle/Joint aches
 - Headache
 - Conjunctivitis (commonly known as pinkeye)
- have tested positive or are awaiting results of COVID testing
- have travelled outside of Canada in the last 14 days
- have had close contact with a case of COVID-19 in the last 14 days
- are linked to a known outbreak

[COVID-19 Alberta Health Daily Checklist \(For Adults 18 Years and Older\)](#)

A2

Access to the tennis courts is only allowed during the official Court Access Hours. During that period an office staff will be present on site to manage court access, monitor social distancing and enforce the court play rules as described in this policy.

A3

Official Court Access Hours are:

Tues - Fri: 10 am – 10 pm

Sat - Mon: 10 am – 8 pm

A4

Member “self-serve” gate access will not be available.

A5

Changing rooms are closed but ashrooms are open to members. Masks must be worn in the building at all times.

A6

DELETED

A7

DELETED

A8

DELETED

2. MEMBERSHIP PURCHASE

MP1

Garneau Tennis Club offers different membership options, as listed at our website (garneau-tennis.com).

MP2

We will not be accepting in-person membership registrations at this time – membership can only be set up online using the website.

MP3

Membership is required in order to make free court time bookings through the online booking system.

MP4

Members will receive a membership card – please have a copy of this with you when you play so that you can show it to club staff when requested.

MP5

Adult and Family Memberships include two free guest passes. Members who intend to use their guest passes must:

- indicate in the online reservation system that they are bringing a guest; and
- report to the office prior to their booking time to have their membership card punched (one punch for each guest pass).

3. COURT RESERVATION

CR1

All tennis courts must be booked through garneau.skedda.com. The office will send a link to each registered member to set up their ID and password.

CR2

Court reservations must be made in advance either through Skedda or by calling the office at (780) 431-2085.

CR3

Court reservations can be made by both members and non-members, with the players' full names listed for COVID tracking.

CR4

Reservations of members can be made no more than 4 days in advance (with the exception of courts 1 & 2 which is are bookable 2 days in advance).

CR5

Reservations by non-members can be made no more than 24 hours in advance by calling the office.

CR6

Please note that members are restricted to one reservation per day, applicable to all players on the court, not only the one who has made the reservation.

CR7

Reservations can be made for up to 1.5 hr time slots only during the official Court Access Hours (see A3).

CR8

Lesson bookings will not count towards members' daily time limit.

CR9

To maximize court availability, players are asked to make an effort to book adjacent time blocks. *Do not leave gaps between the bookings!* (For example, if a court is booked from 5:00 - 6:00, and you plan on playing after that, book 6:00 - 7:00 as opposed to 6:30 - 7:30).

CR10

"No-show" on reserved courts is not allowed. Players who make a court reservation and do not show up will be penalized by having their booking privileges suspended (see PNC1). To avoid penalty, players who are not able to play at their booked time must cancel their booking at least 2 hours prior to the booking. Booking cancellations can be done either online or by calling the office at (780) 431-2085.

CR11

Players can use a Tennis Ladder and Hit List organized by the Club or make their own arrangements to schedule matches.

4. COURT USE RULES

CUR1

Singles and Doubles play is permitted.

CUR 2

Tournaments and social events are permitted.

CUR 3

For Covid tracing, all players with reservations and their play partners, members or guests, **must check in at the office before entering the courts** to play. Members must provide their membership card, and when bringing guests, staff will punch their membership card once for each guest they bring in (up to two guest passes per adult member)

CUR4

Players must sanitize before and after playing. Spray bottles with sanitizing fluid will be available at each court. Players are advised to bring their own masks and gloves.

CUR5

Players are responsible to clean the lines at the beginning of their time and sweep the courts with the brooms before their time expires. Club staff is responsible for sanitizing the court gates and facility doors at regular intervals.

CUR6

DELETED

CUR7

Members are permitted to play past their booked time only if they contact the office before their time has expired and there is nobody booked for their court for the next time slot. Office staff will assist players to extend their booking time, if the court is available.

CUR8

Spectators (excluding parents and guardians where necessary for junior player support) should not enter the courts. . Cheering and yelling is strongly discouraged.

CUR9

To support tennis skill development of members, private tennis lessons will be provided, with the following restrictions:

- individual lessons are permitted
- group lessons are permitted .
- courts used for group lessons must be separated by a curtain from the adjacent courts
- for covid tracing, the names of the players taking lessons must always be recorded in the office
- players taking lessons and coaches must sanitize themselves before and after the lessons.

CUR10

During peak hours (Mon-Fri 5-8pm) tennis lessons are restricted to courts #1 and #2.

CUR11

During lessons players are required to exercise proper hand hygiene. Coaches are required to exercise proper hand hygiene regularly and to sanitize shared equipment at the beginning and end of the lesson, and after use whenever possible.

CUR12

Members can use the ball machine for free, and non-members can use it for a fee of \$5. Players must indicate in their booking that they will use the ball machine and must notify the office before and after they use the ball machine, so that staff can prepare and sanitize the ball machine. Members are responsible for collecting all balls in the ball machine and sanitizing the ball machine before and after use.

CUR13

DELETED

CUR14

Handshakes are not allowed - In lieu of handshakes, players are asked to use some other greeting such as a racquet bump.

CUR 15

By the end of the booking time, players must clean the court and remove their belongings from the bench before their time has expired. When entering the court for the next booking, players must not approach the bench before the previous players have vacated the bench.

5. OFFICE STAFF

OS1

The Office Manager is responsible for the implementation of this policy and to provide appropriate training to Office staff and Tennis Pros. Staff will ensure that the registration and court use rules are followed by club members and visitors on a day-to-day basis.

OS2

Office staff can take reservations by phone. All reservations will be recorded in the online reservation system to be visible to members.

OS3

Office staff will proactively monitor and manage court usage during the opening hours to the best of their ability; this is particularly important during the peak hours (Mon-Fri, 5-8pm). This includes making and cancelling reservations, monitoring court use, checking in players before entering the courts, and sanitizing the gates and the equipment as necessary.

OS4

Office staff must regularly sanitize the touchable surfaces in the office, such as office desk, chairs, door countertop, door knobs, computer equipment. At a minimum, this should be done at the start and end of each work shift. Sanitizer should be available to members at the office window when they approach staff in the office.

OS5

Office staff cannot accept cash payments at any time.

OS6

Office staff should wear masks when dealing with members and visitors and keep a 2m distance except when this is not feasible (i.e. when accepting electronic payments).

6. POLICY NON-COMPLIANCE

We trust that all members and visitors understand the public health risks we are dealing with this year, and we expect that all club patrons and staff follow the Club's covid policy to ensure everyone's safety.

PNC1

Players, members and non-members, who do not comply with this policy or do not follow the direction of the office staff, may be banned from using the courts for a week or have their membership suspended/revoked upon review by the Board.

PNC2

Policy non-compliance by staff members will be investigated by the Office Manager and the Board and may be subject to a disciplinary action.

